



NECHAKO VALLEY COMMUNITY SERVICES SOCIETY

INTERNAL/EXTERNAL JOB POSTING

JOB POSTING # 2019-021

Community Support Worker-Casual

JOB SUMMARY

Assists persons with developmental disabilities live independently and have the highest quality of life possible. This includes assisting them with their physical, economic, vocational, recreational, social, emotional and daily life skills. Specific activities may include assistance with self-confidence, decision-making skills, personal planning and self-determination.

RESPONSIBILITIES

1. Participates in assessment, goal setting and program planning such as Personal Service Plans for individuals living semi independently. Documents and implements the plan. Provides input into the evaluation of the program.
2. Evaluates client needs and develops short term plans to meet such needs with the active participation of clients and their families
3. Assists clients to function more independently in their own homes and in the community. Assists clients with daily life skills, social skills and/or behaviour management. Teaches and assists clients with activities such as grooming, basic cooking, money management, shopping, household safety, pet care. Facilitates physical, recreational, educational, social and vocational activities.
4. Recognizes, analyzes and deals with potential emergency situations such as clients' aggressive behaviour to minimize potential harm to the clients and/or the public. Reports problems to the supervisor.
5. Administers medication to clients in accordance with established policy.
6. Ensures health and safety standards are maintained.
7. Reviews and evaluates clients' progress and makes adjustments to programs as required. Provides feedback and support to clients and/or their families.
8. Accompanies and/or transports clients to activities such as appointments, shopping or leisure activities.
9. Provides written and/or verbal reports regarding clients' daily activities and progress. Ensures that all required documentation is complete and accurate
10. Identifies social, economic, recreational, physical, vocational and educational services in the community that will meet clients' needs. Maintains liaison with other agencies, professionals, government officials and the community
11. Performs other related duties as required.

DEPARTMENT LOCATION Vanderhoof

QUALIFICATIONS/EXPERIENCE

- Preference given to those with post-secondary training - Diploma or Certificate in a related Human/Social Service Field or the equivalent combination of education and experience. Willing to train the right candidate.

- Preference given to those with a minimum of one (1) year of experience in a similar environment.
- Class 5 driver's license and acceptable driving abstract
- Satisfactory Criminal Record Clearance
- Must demonstrate an understanding of theory, principles and practices in the field
- Must possess basic computer skills and good written and verbal communication
- Ability to handle sensitive and confidential information

SALARY \$19.45-\$22.65/hour as per CSSEA & CSSBA Collective Agreement (Grid Level 10)

HOURS OF WORK Casual: occasional evening and weekend work may be required.

VACANCIES 1 Vacancy

POSTING DATE April 10, 2019

CLOSING DATE April 24, 2019

START DATE As soon as possible

This position requires Union membership

Please apply for this job only in the manner specified by the employer. Failure to do so may result in your application not being considered for the position.

Please send a cover letter of interest and current resume outlining your skills and qualifications for the position and include the job posting number:

Via email: tbeal@nvcss.ca

Fax 250-567-3939

Mail:

Tara Beal, Community Inclusion Program
Manager
Nechako Valley Community Services Society
Box 1249 Vanderhoof, BC V0J 3A0

In Person:

Nechako Valley Community Services Society
157 West Victoria Street
Vanderhoof BC

Nechako Valley Community Services Society
is an equal opportunity employer committed to hiring a diverse workforce

We thank all our applicants, however, only those invited to an interview will be contacted.