



NECHAKO VALLEY COMMUNITY SERVICES SOCIETY

INTERNAL/EXTERNAL JOB POSTING

JOB POSTING #2018-029

Transport & Supervised Visit Worker

JOB SUMMARY

The Transport and Supervised Visit services ensure that safe, appropriate and documented visits take place between parents and their children when supervision orders are in effect. The primary purpose of the program is to provide continued connection between parents and children by ensuring well-being and safety during each visit. Services are provided on a flexible schedule that responds to the family's needs and conditions of each supervision order. This position will require some evening and weekend supervisions.

RESPONSIBILITIES:

- Safely transports clients/children between designated areas
- Documents and reports interactions during visits
- Observes interaction between parents and children to ensure guidelines of visitation are adhered to.
- May accompany families on recreational and social outings, following guidelines established in the supervision order.
- Maintains required records and documentation
- Performs other related duties as required

DEPARTMENT LOCATION: Fort St. James, British Columbia

QUALIFICATIONS/EXPERIENCE

- Minimum Grade 12
- One year recent related experience or an equivalent combination of education, training and experience
- Class 5 driver's license and acceptable driving abstract
- Satisfactory Criminal Record Clearance
- Must demonstrate an understanding of theory, principles and practices in the field
- Must possess basic computer skills and excellent written and verbal communication
- Ability to handle sensitive and confidential information

SALARY: \$18.15 – \$21.14/hour as per Grid 10, Community Living Services Collective Agreement with benefits

HOURS OF WORK Full Time, 37.5 hours per week

VACANCIES **2 Vacancies**

POSTING DATE September 5, 2018

CLOSING DATE September 21, 2018

START DATE As soon as possible

This position is open to all applicants. This position requires union membership.

Please apply for this job only in the manner specified by the employer. Failure to do so may result in your application not being considered for the position.

Please send a cover letter of interest and current resume outlining your skills and qualifications for the position and include the job posting number:

Via email: knielsen@nvcss.ca

Fax: 250-567-3939

Mail:

Kris Nielsen, Family Services Program Manager
Nechako Valley Community Services Society
Box 1146, Fort St. James, BC V0J 1P0

Nechako Valley Community Services Society
is an equal opportunity employer committed to hiring a diverse workforce.

We thank all our applicants, however, only those invited to an interview will be contacted.