

NECHAKO VALLEY COMMUNITY SERVICES SOCIETY

Job Posting Number 2018-008

Part Time Cook

JOB SUMMARY

Develops menu plans, prepares meals, and oversees the operation of the eating and cooking for up to 32 residents at Riverside Place. Typically, 18 lunches and 32 dinners are prepared each day. This residential facility provides rental apartments to seniors and people with disabilities who need assistance in order to continue living independently. There are 14 Assisted living units and 18 Supportive Housing units.

DEPARTMENT LOCATION Riverside Place, 242 Louvain St., Vanderhoof, BC

QUALIFICATIONS/EXPERIENCE

- Graduation from a recognized 12-month program in cooking or an equivalent combination of education, training and experience. Minimum Level One Food Safe
- Satisfactory Criminal Record Clearance
- Must possess basic computer skills and the Ability to communicate effectively both verbally and in writing.
- Ability to deal with others effectively.
- Ability to organize work.
- Ability to handle sensitive and confidential information.
- Physical ability to carry out the duties of this position.
Ability to operate related equipment

SALARY Community Living Services Collective Agreement Grid 9 \$17.36 to \$20.21

HOURS OF WORK Part-Time 6.5 hours per day, 19.5 hours weekly, rotating schedule 3 days on 5 days off (evening and weekend work maybe required)

VACANCIES 1 Vacancy

POSTING DATE March 5, 2018

CLOSING DATE April 9, 2018

START DATE As soon as possible

This position requires Union membership

Please apply for this job only in the manner specified by the employer. Failure to do so may result in your application not being considered for the position.

Please send a cover letter of interest and current resume outlining your skills and qualifications for the position and include the job posting number:

Via email: Site Administrator Riverside Place jfraser@nvcss.ca

Nechako Valley Community Services Society
is an equal opportunity employer committed to hiring a diverse workforce

We thank all our applicants, however, only those invited to an interview will be contacted.