

NECHAKO VALLEY COMMUNITY SERVICES SOCIETY

INTERNAL/EXTERNAL JOB

JOB POSTING # 2017 –025

Position Janitor NVCSS Main Office

JOB SUMMARY

The janitor is responsible for cleaning duties such as: cleaning floors, carpets, windows, washrooms and communal kitchen. Dusting, polishing of furniture and fixtures. Maintaining cleanliness of sidewalks within 12' of the building and disposing of refuse.

DEPARTMENT LOCATION: Vanderhoof Office 157 West Victoria St.

QUALIFICATIONS/EXPERIENCE

- Completion of grade 10 or the equivalent education and experience
- Valid Driver's license with own transportation to and from work
- One year recent related experience is desirable

SALARY Community Living Services Collective Agreement
Grid 3 - \$14.16 -

HOURS OF WORK 15 hours per week with occasional weekend hours for seasonal cleaning
Tuesday to Friday after the hours of 8:00 am to 5:00 pm

VACANCIES 1 Vacancy

DATE POSTED May 31, 2017

CLOSING DATE June 8, 2017

START DATE As soon as possible

This position is open to all applicants.

This position requires Union membership

Please apply for this job only in the manner specified by the employer. Failure to do so may result in your application not being considered for the position.

Please send a cover letter of interest and current resume outlining your skills and qualifications for the position and include the job posting number:

Via email: jfraser@nvcss.ca

Fax 250-567-3939

Mail:

Jeannette Fraser, Site Administrator
Nechako Valley Community Services Society
Box 1249, Vanderhoof, BC VOJ 3A0

We thank all our applicants, however, only those invited to an interview will be contacted.

